



GOVT OF ASSAM

OFFICE OF THE PRINCIPAL: SIBSAGAR POLYTECHNIC
DEMOW, SIVASAGAR, :ASSAM:: PIN 785662
EMAIL- sivasagarpolytechnic@gmail.com,

NOTICE INVITING QUOTATION

Sealed quotation affixing Court Fee stamp of Rs. 8.25 (Rupees Eight paisa twenty five only) are hereby invited with the validity period of one year from the Registered Firm/Dealer/Stockiest for Printing & Supply of College Magazine as per list enclosed herewith for this institute under. The tender will be received up to 2.00 PM on

13/01/2020 and will be opened on the same date.

Terms & Conditions:

1. The Trade Licence must be submitted.
2. The rate quoted should include F.O.R Institute store/Go down.
3. While quoting the rate for each item, the specification/make/brand etc should be indicated clearly item wise.
4. The quotation must accompany GST Registration number must invariably be quoted in the quotation.
5. Quotation should be dropped in the tender box placed at Chamber of the undersigned.
6. Order will be placed subject to fund/budgetary provision only.
7. The undersigned is not bound to accept the lowest quoted rate & reserves the right to reject any or all quotations without assigning any reason thereof.

S/D
Principal
Sibsagar Polytechnic, Demow

No: Sibpoly/Pur-1/2019/1838-42

Date: 06.01.2020

Copy to

1. Notice Board.
2. Deputy Commissioner's office Notice board.
3. M/S.....
4. M/S.....
5. M/S.....
6. File.

S/D Principal
Sibsagar Polytechnic, Demow

List of Items for Printing & Supply of College magazine for the year 2019-20

SI No.	NAME OF ITEMS & SPECIFICATION	Quantity	RATE
1	Text paper (J.K maplithu 18.6 kg)	Per Rim	
2	D.T.P Composing (including photo scanning & Master print)	Per 100 pages	
3	Text Printing	Per 100 pages	
4	Cover Printing 250 gsm paper	Multi Colour	
5	Sorting & Binding	Per Copies	

S/D Principal
Sibsagar Polytechnic, Demow